



**THE COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF INDUSTRIAL ACCIDENTS**

**600 WASHINGTON STREET, 7TH FLOOR  
BOSTON, MA 02111**

Mitt Romney  
Governor

Kerry Healey  
Lieutenant Governor

Jane C. Edmonds  
Director, Department of Labor and Workforce Development

Angelo R. Buonopane  
Commissioner

**MEMORANDUM**

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**TO:** All Out of State Massachusetts Approved Utilization Review Agents

**FROM:** Sandra Brown RN, BS, Utilization Review Coordinator

**THROUGH:** Catherine Farnam RN, MS, Director, Office of Health Policy

**DATE:** June 18, 2003

**RE:** Conditions of Certification/On-Site Review

As you are aware the Department of Industrial Accidents now requires on-site reviews for all utilization review organizations to maintain approval in Massachusetts. Currently the Department of Industrial Accidents does not charge any fee for agent approval in Massachusetts. However, similar to URAC, there will be a charge imposed on the utilization review organization for the cost of the new on-site review. Effective immediately the Department will require out-of state utilization review organizations to pay all reasonable travel expenses for the Department's review staff to conduct the mandatory on-site review, the purpose of which is to ensure compliance with Massachusetts's certification requirements. Such expenses may include flight expenses, hotel, food, and rental car (if required).

The Department believes this requirement to be reasonable given the fact this is the only financial licensure/certification requirement imposed on utilization review organizations in Massachusetts. As you are aware many states impose fees that range from five hundred to twenty-five hundred dollars for initial approval and five hundred to one thousand dollars for renewal.

Please feel free to contact Deborah Di Bella with questions regarding on-site review requirement; 617-727-4900, x 425.

**Tel. 617-727-4900 - [www.mass.gov/dia](http://www.mass.gov/dia)**